

# FLORIN HIGH SCHOOL

2023-2024

STUDENT & FAMILY HANDBOOK



7956 COTTONWOOD LANE

SACRAMENTO, CA 95828

(916) 689-8600

FHS.EGUSD.NET

**ELK GROVE UNIFIED SCHOOL DISTRICT  
ADMINISTRATIVE DIRECTORY**

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Carmine Forcina

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Chad Sweitzer, Assistant Superintendent of Schools, Secondary Education

Chantelle Albiani, Director, Secondary Education

Richard Gutierrez, Director, Secondary Education

Shana Henry, Director, Secondary Education

Nicole N. Brown, District Head Counselor

Rod Edmiston, District Athletic Director/Facility Utilization Coordinator

**FLORIN HIGH SCHOOL**

7956 Cottonwood Lane  
Sacramento, CA 95828

Attendance/Administration: (916) 689-8600 Option 1

Counseling: (916) 689-8600 Option 2

<http://fhs.egusd.net/>

**Administration**

Brie Bajar, Principal

Michelle Barber, School Secretary

Kristen Couchot, Vice Principal

Edward Lee, Vice Principal

Elizabeth Loveridge, Vice Principal

Dave Nickerson, Vice Principal

Tiffany Vaughn, Activities Director

Bill Kapp, Athletic Director

**Counselors**

Tuan Nguyen, Head Counselor

Sheri Hughes

Jin Bae Jung

Kelley Nguyen

Kelly Teresi

# Florin High School Handbook

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Florin High School  
7956 Cottonwood Lane  
Sacramento, CA 95828  
Phone: (916) 689-8600

Hello FHS Families,

We are Florin High School – Fearless in our Pursuit!

We believe our ultimate pursuit is to prepare students for college, career, and life opportunities by creating a positive transformational experience at Florin High School.

The foundation of our experience begins with connecting students - to programs, supportive adults, extracurricular activities, and so much more! During their freshman year, students are exposed to all that Florin High School has to offer, beginning with the Freshman Year Experience. Students will become familiar with our programs, including:

- Academies & Pathways
  - Aerospace Engineering Pathway
  - Agriculture Tech Academy
  - Audio & Music Productions Academy
  - Automotive Technology Pathway
  - Culinary Arts & Hospitality Academy
  - Law and the World Academy
- AVID Program
- English Learner Program
- College Prep, Honors & AP Programs

In addition, our athletic department is building a championship sports program that trains and prepares our students for competition, while teaching lifelong skills. These connections create a family-like atmosphere that is the foundation for the learning that will take place.

The experience continues in the classroom, where we aim to create a caring environment, as we see each student for who they are, the positive attributes they possess and believe each of our students will be successful. Simultaneously, we have the highest expectations for our students, where we insist on academic excellence, while providing a variety of supports which allow students to meet expectations.

Speaking of our students, they're what makes Florin High School a truly special place. With nearly 1,700 students, speaking 23 different languages and coming from countries all over the world, we come together and share each other's strengths knowing we will be better for it. Meanwhile, our staff pledges to use these strengths as we guide and develop each of our students' academic and social capacities to build the skills needed to be successful once they graduate.

If you are looking for a school that creates a safe and spirited culture, a school that values diverse perspectives and one that embraces family & community involvement, you have found it at FHS.

In partnership,

Brie Bajar Principal, Florin High School

**Elk Grove Unified School District**

**Our Mission**

Elk Grove Unified School District will provide a learning community that challenges ALL students to realize their greatest potential.

**Core Values**

**Outcomes for students**

- Achievement of core academic skills
- Confident, effective thinkers and problem solvers
- Ethical participants in society

**Commitments about how we operate as an organization**

- Supporting continuous improvement of instruction
- Building strong relationships
- Finding solutions

**High expectations for learning for all students and staff**

- Instructional excellence
- Safe, peaceful, and healthy environment
- Enriched learning atmosphere
- Collaboration with diverse communities and families

**Florin High School**

**Our Vision**

In partnership, create a positive transformational experience that educates and prepares each of our students for college, career and life opportunities.

**Our Mission**

Inspiring and Educating our Diverse Community to Achieve Excellence.

**Core Values**

**Be Responsible, Be Respectful, Be Fearless**

## 2023/24 Florin High School Bell Schedule

### Regular School Day Maroon or Gold

Period 1/2	8:30 am - 10:00 am
Period 3/4	10:10 am - 11:40 am
Lunch	11:40 am - 12:20 pm
Period 5/6	12:30 pm - 2:00 pm
Period 7/8	2:10 pm - 3:40 pm

### Wednesday Schedule Maroon or Gold

Period 1/2	8:30 am - 9:41 am
Period 3/4	9:51 am - 11:03 am
Lunch	11:03 am - 11:43 am
Period 5/6	11:53 am - 1:04 pm
Period 7/8	1:14 pm - 2:25 pm

### Assembly Schedule Maroon or Gold

9/5, 2/2, 3/29, 5/17

Period 1/2	8:30 am - 9:45 am
Period 3/4	9:55 am - 11:10 am
Assembly	11:10 am - 12:10 am
Lunch	12:10 pm - 12:50 pm
Period 5/6	1:00 pm - 2:15 pm
Period 7/8	2:25 pm - 3:40 pm

### Homeroom Schedule

9/14, 10/10, 10/17, 11/14, 12/4, 1/5, 2/16,  
3/22, 4/22, 4/23

Period 1/2	8:30 am - 9:47 am
Period 3/4	9:57 am - 11:14 am
Homeroom	11:14 am - 12:04 pm
Lunch	12:04 pm - 12:44 pm
Period 5/6	12:54 pm - 2:12 pm
Period 7/8	2:22 pm - 3:40 pm

### PSAT Testing

10/11

Period 1/2	8:30 am - 10:10 am
Period 3/4	10:20 am - 12:00 pm
Lunch	12:00 pm - 12:40 pm
Period 5/6	12:50 pm - 2:10 pm
Period 7/8	2:20 pm - 3:40 pm

### Minimum Day

10/6, 11/9, 3/8, 4/26, 5/3

Period 1/2	8:30 am - 9:24 am
Period 3/4	9:34 am - 10:28 am
Lunch	10:28 am - 10:58 am
Period 5/6	11:08 am - 12:02 pm
Period 7/8	12:12 pm - 1:06 pm

### Finals Schedule

12/12, 12/13, 12/14, 12/15, 5/20, 5/22,  
5/23, 5/24

Finals 1	8:30 am - 10:30 am
Lunch	10:30 am - 11:00 am
Finals 2	11:10 am - 1:10 pm

### Graduation Day Schedule

5/21

Period 2	8:30 am - 8:55 am
Period 4	9:05 am - 9:30 am
Lunch	9:31 am - 10:01 am
Instructional Activity	10:01 am - 12:00 pm





## Class of 2023-2024 EGUSD Enrollment Requirements/Graduation Requirement

	<b>Florin High Requirements</b>	<b>EGUSD Graduation Requirements</b>
English	40 Credits	40 Credits
Mathematics	40 Credits of Math including Alg. I/Math1 and 10 credits of math in Sr. year OR Validating Experience in lieu of Sr. Math and 20 Credits of Science <b>OR</b>	40 Credits of Math including Alg. I/Math 1 and 10 credits of math in Sr. year OR Validating Experience in lieu of Math and 20 Credits of Science <b>OR</b>
Science	30 Credits of Math including Alg. I/Math 1 and 10 credits of math in Sr. year and 30 Credits of Science	30 Credits of Math to include Alg. I/Math 1 and 10 credits of math in Sr. year and 30 Credits of Science
Social Science	35 Credits	35 Credits
Physical Education	20 Credits	20 Credits
World Language	10 Credits	20 Credits of World Language <b>OR</b> 10 Credits of World Language and
Visual/Performing Arts	10 Credits	10 Credits of Fine Arts
Health	5 Credits	5 Credits
Technology	5 Credits or Proficiency Test	5 Credits or Proficiency Test
<b>Total of Required Courses</b>	<b>195 credits</b>	<b>190 credits</b>
<b>Total Credits Required</b>	<b>220</b>	<b>220</b>

*Shaded areas indicate site enrollment requirements*



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# FLORIN HIGH

## GET READY FOR COLLEGE, CAREER AND LIFE!

### ACADEMIES AND PATHWAYS:

#### Aerospace Engineering pathway

Do you love to make things happen? Through PLTW Engineering you can step into the role of an engineer, adopt a problem-solving mindset and make the leap from dreamers to doers.

#### Agriculture TECH Academy

Do you love agriculture and hands-on projects? The Ag TECH Academy offers exciting opportunities for students in the fields of Agriscience, Environmental Horticulture, Agribusiness and Agricultural Engineering /Manufacturing utilizing state of the art instructional and laboratory facilities. This pathway will also provide students with opportunities to gain leadership skills through Future Farmers of America (FFA).

#### Audio & Music Productions (AMP) Pathway

Are you an audiophile? AMP focuses on music and professional audio technology. Everything from beat-making and digital music production to recording and engineering records is covered in this pathway. New technologies are constantly reshaping the boundaries of the audio industries, and you'll learn everything you need to know to get started as a producer or engineer. No music experience required. You only need to love music!

#### Automotive Technology Pathway

If you have a mind for mechanics, a passion for the way we get from Point A to Point B, and a desire to contribute to the safety, efficiency, and technological evolution of the automobiles both on our roads today and in the future, consider the Automotive Technology Pathway.

#### Culinary Arts & Hospitality Academy

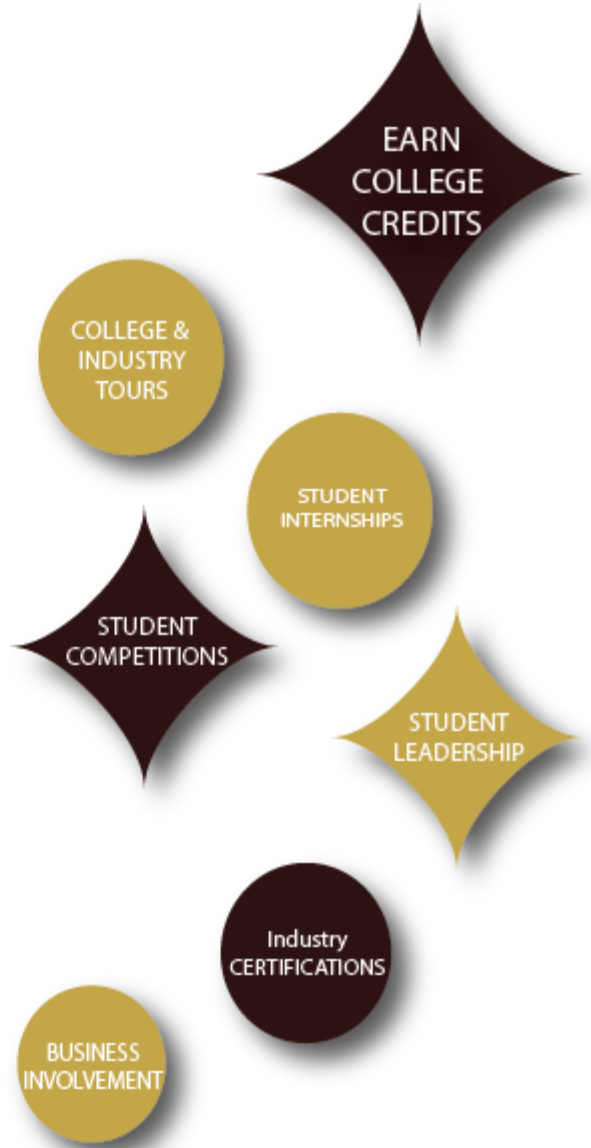
If you have a passion for preparing and presenting food, then consider the Culinary Arts Pathway. Through this pathway you will gain the experience and professional skills you need to enter a career field where you can create delicious dishes.

#### Information Technology Pathway

If you love all things about computers, this academy is for you. In this career pathway you will learn the skills to manage a network and gain skills to protect information systems from theft or damage to the hardware, the software, and to the information itself through Cybersecurity practices.

#### Law and the World Academy (LAW)

Ever feel excited about the law and government? This academy is one of only six programs throughout California to be designated as an official partner of the California State Bar Association. The mission of the academy is to increase diversity in the legal profession by connecting students with the skills and opportunities to be competitive in the job market while acting as advocates for their communities.



NON-DISCRIMINATION and ACCESS POLICIES: District programs and activities shall be free from discrimination, including harassment, intimidation and bullying based on a student's actual or perceived disability, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the District Superintendent. The Elk Grove Unified School District welcomes those with disabilities to participate fully in the programs, services, and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including a sign language interpreter, to participate in any program, service or activity offered to you, please contact the Career Technical Education Department at 916-685-7708 at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. Government Code Section 54853.2, Americans with Disabilities Act of 1990, Section 202 (42 U.S.C. Section 12132).

## **SPECIALTY PROGRAMS**

### **ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)**

The AVID Program is a four-year college-preparatory system designed for students who are underrepresented on college campuses and who have academic potential. The goals of the program are to provide academic instruction and other support to students to prepare them for four-year college and university eligibility, to provide students with college-level entry skills, and to motivate students to pursue college education. AVID helps empower students to succeed.

Students must apply to participate in the AVID Program. Application may be obtained by contacting the AVID Coordinator.

### **MULTILINGUAL LEARNER PROGRAM**

The Multilingual Learner Program is designed to lead the “newcomer” student toward linguistic fluency in English and academic achievement in the 4 core subjects; English, Math, Science, and History. In addition we offer courses to further develop the academic English of students who are designated as English Learners and who have been in a US school system for more than 6 years.

### **HONORS AND ADVANCED PLACEMENT PROGRAM**

Students who are prepared to challenge themselves through accelerated learning are encouraged to enroll in one or more Honors or Advanced Placement courses. The College Board’s Advanced Placement program gives students the opportunity to earn college credit while in high school through successful performance on culminating Advanced Placement examinations. A complete listing of Honors and Advanced Placement courses offered at Florin High School is contained in the course catalog. Students interested in enrolling in Honors or Advanced Placement courses should see their counselor for additional information

### **AGRICULTURE EDUCATION**

Agriculture--California’s largest industry employing more than one in three workers in the state, has a wealth of career opportunities available to the interested student. Pathways have been developed to prepare students for potential careers in the field of agriculture. Currently, four career pathways exist: Agriculture Science, Agriculture Mechanics, Floriculture, and Animal Science, as well as two additional focus areas of Agriculture Business and Outdoor Recreation.

Agriculture Education has three major components: the classroom, where the student is exposed to agriculture curriculum; the FFA, which familiarizes the student with leadership building activities; and the supervised agriculture experience program, which allows students to participate in authentic workplace simulations. Students involved in the program are exposed to agriculture through field trips, guest speakers, career development events, labs and work based learning activities.

### **AEROSPACE ENGINEERING PATHWAY**

Do you love to make things happen? Through PLTW Engineering you can step into the role of an engineer, adopt a problem-solving mindset and make the leap from dreamers to doers.

### **AGRICULTURE TECHNOLOGY ACADEMY**

Do you love agriculture and hands-on projects? The Ag TECH Academy offers exciting opportunities for students in the field of Agri-science utilizing state of the art instructional and laboratory facilities. This pathway will also provide students with opportunities to gain skills through the Future Farmers of America (FFA) providing students with premier leadership, personal growth, and career success.

### **AUDIO AND MUSIC PRODUCTIONS (AMP) PATHWAY**

Do you love music and sound? AMP focuses on music and professional audio technology. Everything from beat-making and digital music production to recording and engineering records is covered in this pathway. New technologies are constantly reshaping the boundaries of the audio industries, and you’ll learn everything you need to know to get started as a producer or engineer. No music experience required. You only need to love music!

### **AUTOMOTIVE TECHNOLOGY PATHWAY**

If you like working with your hands, learning how vehicles operate and enjoy using tools, consider the Automotive Technology Pathway. You will learn automotive maintenance and repair, car ownership, and staying current with automotive trends.

### **CULINARY ARTS PATHWAY**

If you have a passion for preparing and presenting food, then consider the Culinary Arts Pathway. Through this pathway you will gain the experience and professional skills you need to enter a career field where you can create delicious dishes.

### **INFORMATION TECHNOLOGY ACADEMY**

The Information Technology (IT) Academy is a “school-within-a-school” 3 year program. are recruited as freshmen and then formally enter the academy as sophomores and remain members through their senior year. IT Academy students are required to take three years of IT Academy pathway courses. students represent a cross-section of the Florin High School student body. Students are exposed to industry sector workplaces, college visits and mentoring that are designed to maximize their potential for both college and technical career readiness.

The mission of the Information Technology Academy is based on a commitment to lifelong learning and the application of technology skills for continuous improvement. develop the ability to apply technology (coding & programming languages) and critical thinking skills for future success in college and the workplace.

### **LAW AND THE WORLD (LAW) ACADEMY**

LAW is the newest academy at Florin High School. From lawyers to police officers to politicians, LAW Academy introduces students to hundreds of jobs in the legal profession and gives them the academic and professional skills to acquire high-paying, rewarding careers in the future. Joining the LAW Academy is like joining a large family that is a school-within-a-school. Students are enrolled in special academy classes and enjoy the numerous social events and team-building activities that the academy provides. LAW students benefit from job shadowing, mentoring and internships, and they love the field trip opportunities to places like the Sacramento Superior Courthouse, FBI Sacramento, and McGeorge School of Law.

## ACADEMIC SUPPORT

### TUTORING

Florin High School offers tutoring programs for students who need extra help. Tutoring is available as part of our ASSETS Program (see below) and may also be available with their teacher. Students are encouraged to talk to their subject area teachers, or their Counselor, as soon as they feel they need assistance in understanding course work and in completing assignments. These staff members can help them to access the tutoring opportunities available.

### FLORIN LIBRARY

#### EGUSD VISION STATEMENT FOR LIBRARIES:

It is the vision of the EGUSD teacher librarians to provide appropriate and relevant instruction and instructional materials and resources that support learning in the school community. The library program is designed to promote a culture of reading that encourages learners, educators, and families to become lifelong learners. To accomplish this mission, Florin High School provides access to current resources and materials to support the adopted curriculum and to support the diverse needs of our student population. Our library is considered the “hub” of student academic resources and achievement. We take great pride in offering our students a place to find resources for research, great books to read, and providing an atmosphere for studying and learning. It is our hope that students feel like the library is their place to grow academically. We maintain a positive and safe environment for all Florin High School students and staff. Our atmosphere is clean and inviting and the librarian is always here willing to assist in any way possible.

#### LIBRARY SERVICES:

The library maintains online databases purchased through the district and the state of California for all students to use both on campus and remotely. These databases contain articles from hundreds of newspapers and magazines and range from current events to historical events. Students and staff can access these databases through their EGUSD portals by clicking on the button called LIBRARY RESOURCES. Some databases require passwords for access. To obtain these, please contact the librarian. The library also maintains an up-to-date website that students can access to get book recommendations, research help, suggested websites to use for any research project, and much more. You can find the library website [HERE](#).

#### LIBRARY HOURS:

The library is open Mondays, Tuesdays, Thursdays, and Fridays from 8:00-4:00 and Wednesdays from 8:00-3:00.

(Hours are subject to change due to modification of school hours)

#### CIRCULATION OF LIBRARY MATERIALS:

Students may check out library material for 3 weeks at a time with the option of renewing for an additional 3 weeks. Up to 5 books are allowed and in special circumstances, this limit can be extended. Students must use their current Florin High School ID card or their picture ID through the StudentVUE app. Students must return all overdue books and/or maintain good standing with payment plans for lost books in order to check out additional material.

#### TEXTBOOK CIRCULATION Guidelines are as follows:

- Students must present their current Florin High ID or current Florin High schedule.
- Students are strongly encouraged to return all overdue library books and textbooks before new textbooks are issued.
- Students are responsible for making sure the textbooks they checked out are the ones they check in at the end of each grading period.
- Students needing a second set of textbooks should go through his/her counselor. Documentation of a doctor’s note will be on file with the counselor prior to a second set being issued. Students are financially responsible for both sets of textbooks.
- Textbooks are not distributed during summer.
- Students leave textbooks in their classrooms at their own risk despite direction from their teachers.
- Students are still financially responsible for any stolen textbooks whether it be from their classroom, their cars, etc. Claiming a textbook is stolen is not an automatic waiver of financial responsibility.

#### LOST OR DAMAGED TEXTBOOKS:

As textbooks are very expensive, every effort will be made to accommodate replacement textbooks purchased through Amazon.com or other comparable online vendors in lieu of payment. Here are the options if a textbook is lost or is damaged beyond repair:

- Obtain the textbook replacement form in the library that outlines directions to purchase a replacement copy.
- Make a payment for the textbook in full.
- Open up a payment plan.

See the librarian for further details on all above options. Refunds are given to those students/parents who made a full payment or made partial payments. Minor damages are noted on the inside of textbooks with library staff signature.

**STUDENT WITHDRAWS AND LIBRARY MATERIAL:**

When students transfer out of Florin High School to enroll in another school within EGUSD, they are encouraged to return all textbooks and library books back to the library. If students are transferring out of the district, then all materials must be returned before student records can be sent to the new school.

If you have any questions please contact FHS librarian Karin Leford at (916) 689-8600 ext 40572

**COUNSELING**

Florin High School offers a comprehensive counseling program that provides academic guidance, personal counseling for individuals and groups, and career exploration and assessment. Counselors assist students in identifying academic and career goals and in planning courses of study that support achievement of these goals. Counselors also supervise peer support groups, peer conflict management, and counselor facilitated drug and alcohol use alternative activities. The counseling program is an integral part of Florin’s total school program. The counseling staff works closely with the staff, faculty, administrators, families and community to provide a supportive, effective and safe environment in which all students can succeed. Students and families are encouraged to contact the Counseling Center at 689-7431 to set up appointments if they wish to meet with a member of the counseling staff.

**ASSETs Program**

School Safety & Enrichment for Teens (ASSET’s) Program

The purpose of the ASSET’s program is to improve academic achievement by providing supplemental support after school and to provide enrichment services that reinforce and complement the academic programs with a broad array of enrichment activities that support relationship building.

ASSET’s is a grant-funded program provided free of charge to students and is composed of different activities before and after school. The program includes three components:

1. Academic tutorial program such as: study hall, core subject tutoring, credit recovery classes, college preparation courses, peer tutoring, Pro-Youth Mentoring, and Improve Your Tomorrow program.
2. Recreational program such as: sports, dance, conditioning, weight training, board games, and video gaming.
3. Enrichment program: robotics, art, culinary, show choir, and band

Supper is served daily for all students who sign in at an ASSETs activity. Drop in at the activity of your choice! No need to pre-register. Check the posted schedule regularly, as activities change.

If you have any questions or concerns, please contact our Academic Program Coordinator, Edward Lee at (916)689-8600 extension 40503

## **SENIOR SECTION**

### **GRADUATION CEREMONY PARTICIPATION REQUIREMENTS:**

In order to participate in the graduation ceremony seniors must meet these requirements:

Pass all requirements including taking and passing 10 credits of math in the senior year OR completing a validating experience such as an AP class.

Satisfy the F.H.S. enrollment requirements.

Earn a minimum of 220 credits, including specific course requirements such as English, Math, American Government and Economics during the senior year.

Fulfill district graduation requirement for technology.

Pass 7 classes during 2<sup>nd</sup> semester (earn 35 credits), including all required classes. In most cases, failing two or more classes will result in fewer than thirty-five (35) credits being earned. While students earning fewer than 35 credits may graduate, they will not have the privilege of participating in the graduation ceremony. (AR 5127)

Meet all behavior requirements (See “BEHAVIOR”)

Participate in the graduation rehearsal.

### **BEHAVIOR**

Students must complete all discipline consequences before being issued a diploma. Friday Night Schools, detentions, etc. must be cleared/completed a week before graduation in order to receive a diploma. Students who clear their suspensions/detentions after this date will need to pick up their diploma at Florin High School the following week.

In accordance with AR 5127(a), A senior who has received an off-campus suspension from school in the second semester will be notified in writing that if a second, off-campus, suspendable offense occurs, he/she may not be allowed to participate in the graduation ceremony. Moreover, any senior student who receives an off-campus suspension within the last 20 school attendance days prior to the date of graduation may be denied the privilege of participating in the graduation ceremony, even if that off-campus suspension is the student’s first off-campus suspension during his/her senior year. In addition, if a student receives an off-campus suspension that falls on the day of graduation practice or of the graduation ceremony, that student will not be allowed to participate in graduation, even if the off-campus suspension is the student’s first off-campus suspension during the senior year.

### **FINAL GRADES**

Prior to graduation, teachers will turn in senior D’s and F’s, for those seniors who are in danger of failing. That evening counselors will call parents of those seniors who will not be able to participate in the graduation ceremony. Although some seniors may not be eligible to participate in the ceremony, they may still have earned their diploma and may pick it up in the main office the week following graduation. Other seniors may need to attend a summer program in order to earn their diploma. Counselors will review this information with the seniors who are in danger of failing and their parents/guardians.

### **VALEDICTORIAN/SALUTATORIAN**

Valedictorian and Salutatorian will be determined by cumulative weighted GPA posted at the end of the first semester of the senior year.

### **CLEARANCE OF FINES/CHARGES**

Any fines or charges that students have incurred must be paid for before students can receive a diploma. Fines and charges can be paid at the Florin High School Site Controller’s office. In order for students to receive a diploma all fines/charges must be paid one week before graduation by 3:30 p.m. Students who clear fines/charges after that date will be able to pick up their diploma at Florin High School the week following graduation. Examples of fines include: lost or damaged books, lost or damaged chromebooks and accessories, or payment for returned checks. Cash or credit card payments will be accepted (cash only for returned checks). A student list that includes fines will be posted in the library. Notices will be sent out in the students’ second period class.

### **EARLY GRADUATION REQUIREMENTS**

Students who wish to graduate before the completion of four years must have parental approval and must request permission for early graduation from their counselor and the principal. To be considered for early graduation, a student must be within thirty-five (35) credits of the required two hundred twenty (220) credits at the beginning of their last semester. The Early Graduation Request form must be completed and submitted to the principal by March 30<sup>th</sup> of the school year preceding the school year of the proposed early graduation date.



## ACADEMIC INFORMATION

### CLASS STANDARDS/COURSE SYLLABI

During the first week of each term, students will receive a course syllabus and expectations from their teachers for each subject. Homework policies, grading standards, course requirements, and curriculum content will be outlined in each syllabus.

### ACADEMIC CODE OF CONDUCT

The staff at Florin High School expects the highest standards of honesty, integrity, and responsibility from all students. To protect everyone's right to a fair and meaningful education, Florin High School has adopted the following Academic Code of Conduct:

- A student who exhibits any behavior which in the judgment of the teacher indicates dishonesty while taking an examination or quiz, shall receive a zero for that exercise which may not be made up, and face additional disciplinary consequences.
- A student who copies an assignment from another shall receive a zero for that assignment, and the student who allows an assignment to be copied shall also receive a zero. Both students also face additional disciplinary consequences.
- A student who, for the purpose of cheating on an examination, enters a classroom carrying evidence of premeditation—such as aids or notes not allowed—shall receive a zero for that examination and will face additional disciplinary consequences.
- A student who takes another student's written assignment or project for personal use or academic credit without permission shall receive a zero for that assignment and will be further disciplined under the provisions for theft.
- A student who displays unethical behavior and/or is involved in any other activity for the purpose of cheating, altering or falsifying records, including computer hacking, removing or copying materials (students', teachers', or others'), etc. shall be disciplined as follows:
  - A student enrolled in the course in which the infraction occurred shall receive a grade of "F" for the assignments/examinations for which the infractions took place. This may result in the student failing the class. The student will also face disciplinary action consistent with Ed. Code.
  - A student NOT enrolled in a course, but who is involved in such an infraction, will face disciplinary action consistent with Ed. Code.
  - A teacher's assistant (T.A.) who willingly alters grades for other students will be removed as a T.A. and will face disciplinary action consistent with Ed. Code.
- A student who plagiarizes any print or online source material and presents it as his/her own will receive a zero for that assignment and will face disciplinary action consistent with Ed. Code.

### HOMEWORK REQUESTS

Nothing can replace the learning and experience that take place in the classroom. Therefore, it is important that students attend class every day. If students must be absent, parents and students are encouraged to contact teachers directly via email or check the Google classroom if applicable. **NOTE: students who are suspended for two or more days may request homework while they are out of school. The suspended student or parent/guardian should request work from the suspending administrator, who will communicate the request to teachers.**

### ADVANCED PLACEMENT GRADE WEIGHTING

In accordance with policies established by the University of California, students completing honors and Advanced Placement (AP) courses at the junior and senior levels will receive UC recognized extra grade points within their grade point average (GPA) calculation. The chart below illustrates the grade weighting used at Florin High School. Freshmen and sophomore students who take courses receive district-recognized extra grade points which are reflected in the cumulative grade point average. Questions may be directed to the Counseling Department.

### TRANSCRIPT REQUESTS

Transcripts may be requested in person by visiting the front office, M-F 9am -1pm (appointments appreciated). Please allow 1-2 business days for processing. Official transcripts may be withheld until fees, fines, and charges are cleared. Processing fees: \$5 official transcript; \$3 unofficial transcript.

If you have questions concerning your transcripts, please email [fhstranscripts@egusd.net](mailto:fhstranscripts@egusd.net) or call (916)689-8600.



**CHALLENGING RECORDS**

The custodial parent/guardian may submit a written request to correct or remove from their child’s records any information concerning the child which they allege to be any of the following:

- Inaccurate
- An unsubstantiated conclusion or inference
- A conclusion or inference outside of the observer’s area of competence
- Not based on personal observation of a named person with the time and place of the observation noted
- Misleading
- In violation of the privacy or other rights of the student

A meeting will then take place, within 30 days, with the parent/guardian and district employee who recorded that information to review the record.

If the challenge involves a student’s grade, the teacher who gave the grade shall be given an opportunity to state orally, and/or in writing, the reasons for which the grade was given. In the absence of clerical or mechanical error, fraud, bad faith or incompetency, the student’s grade as determined by the teacher shall be final.

**ACADEMIC RECOGNITION**

<b>ACADEMIC BLOCK</b>	<p>Requirements:</p> <ul style="list-style-type: none"> <li>-Grade point average of 4.0 or above for four consecutive high school semesters (Seniors may qualify using third progress report grades for final semester.)</li> <li>-No unexcused absences for four consecutive semesters</li> <li>-No suspensions from school for four consecutive semesters</li> <li>-No period or full-day truanancies for four consecutive semesters</li> <li>-No D or F grades for four consecutive semesters</li> <li>-Must be enrolled full time at Florin when application is submitted</li> </ul> <p>It is possible to receive an Academic Block with a grade point average of 3.75 if the applicant has been involved in any one of the following academic qualifiers:</p> <ul style="list-style-type: none"> <li>-Science Olympiad (one or more years)</li> <li>-Mathletes (five or more competitions)</li> <li>- Future Farmers of America (four or more competitions)</li> </ul> <p><i>NOTES: A student who applies to earn a second academic block cannot use the same grading periods and/or academic qualifiers as his/her first application. Applications are the responsibility of the candidate.</i></p>
<b>BRONZE PANTHER/ STUDENT OF THE MONTH</b>	Each month, each staff member may choose one student for each month of any grade level for demonstrating our core values of fearlessness, respectfulness, and responsibility.
<b>SILVER PANTHER</b>	Students must apply for this award. Open to any grade level student who has participated in 30 hours of community service work and in 20 hours of school service. (Being a member of a J.V. or varsity sport may substitute for the school service portion of this award.)
<b>GOLD PANTHER</b>	Awarded at Sr. Awards Night, with a staff member’s recommendation, to students who have received all of the following: Academic Block, Silver Panther, and Bronze Panther.
<b>HALL OF HONOR</b>	<p>This award is not designed to be given annually, unless all qualifications are met. This is the highest award offered to a Florin High graduate. Recipients will receive a plaque, and their picture will be on permanent display on campus. The requirements for this award include academics, athletics, arts, community service, and school participation. These components united in one individual make him/her a model student and citizen. When awarded, the presentation will be made at the graduation ceremony, and the presenter will be a staff member chosen by the student.</p> <ul style="list-style-type: none"> <li>- A GPA of 3.75 or better every semester of high school</li> <li>- No D or F grades</li> </ul>

	<ul style="list-style-type: none"> <li>- Active club member at Florin High School for a minimum of 2 Years - 1 academic and 1 social (CSF does not qualify as an academic club but student Government or Student Rep does)</li> <li>- Athletic participation as an athlete or manager at Florin High School a minimum of four seasons or four semesters, and must receive an Athletic Block. (This requirement may be waived by the Principal if there is a medically validated physical impairment).</li> <li>- 2 years of visual or performing fine arts, 2 years Career and Technical Education, or 2 years of ASB</li> <li>- 95% or better attendance with no period or full day truancies for four years.</li> </ul> <p>*See note</p> <ul style="list-style-type: none"> <li>- Bronze, Silver, and Gold Panther</li> <li>- No suspensions</li> <li>- Principal recommendation</li> </ul>
<p><b><i>Applications for all awards are available via Google form and are opened in the Fall and in the Spring. Please listen for bulletin announcements / check both your Synergy email and social media posts for application opening and deadlines each term.</i></b></p>	
<b>HONOR ROLL</b>	Students must have a grade point average of 3.75 or above and not have received any D's or F's
<b>PRINCIPAL'S HONOR ROLL</b>	Students must have a grade point average of 4.0 or above.
<b>ACADEMICALLY IMPROVED</b>	0.5 or more increase in grade point average from one semester to the next semester.
<b>PERFECT ATTENDANCE</b>	A list of students with perfect attendance will be established on a semester basis. Students cannot have any single period or full day absences for any reason except field trips.
<p>*Please note: It is the student's responsibility to check attendance monthly for any single or full-day truancies. Students applying for awards where attendance is a requirement must have their attendance cleared prior to applying for the award. Attendance will not be changed for prior years. No exceptions will be made</p>	

## **COLLEGE REQUIREMENTS**

### **University of California/California State University ADMISSION REQUIREMENTS**

Students at Florin High School will be encouraged to enroll in a course of study that will meet admission requirements for UC or CSU. Current admission requirements for freshmen and upper division transfer students are listed below. These are general guidelines.

Source: CSU Office of the Chancellor

### **PRIVATE FOUR YEAR COLLEGES AND OUT OF STATE SCHOOLS**

Specific admission requirements for private and out of state colleges and universities vary widely. Please see your Counselor regarding specific school requirements.

### **COMMUNITY COLLEGE INFORMATION**

Florin High School is located in the Los Rios Community College district. The Los Rios campuses serve many Elk Grove Unified School District graduates. To enroll in a community college, students must be eighteen years of age or possess a high school diploma. Community college students may select from career certificate programs with as few as 10 units or as many as 43 units. Many of the certificate programs act as the core of a 60-unit degree program that allows students to gain career skills while pursuing graduation or transfer to a four-year university. In some cases it is possible for high school students to enroll concurrently at a community college. If interested, students are asked to contact their counselor for details.

# SCHOOL ACTIVITIES

## ASB STICKER / SPORTS PASS

Purchasing an ASB Sticker/Sports pass will earn you the following benefits:

- Discounts for all FHS ASB events
- Allows student to purchase a ticket for a NON-FHS student guest to Homecoming, Winter, and Jr./Sr. Gala Dances
- Provides FREE entry to all home FHS athletic events except for CIF Playoffs and Tournaments

Students/families can purchase the ASB Sticker/Sports Pass from the front office for \$45. The sticker will need to be affixed to the physical Student's ID Card to earn the benefits listed above.

## CLUBS

Florin High School offers a variety of official clubs for all members of the student body. Students are invited to join any that interest them. All that is required to charter a club is student interest, a staff advisor, and a reasonable purpose. A list of all clubs and information regarding these clubs can be obtained from the Activities Director.

## DANCES

When students attend a school dance, they do so to enjoy a school-sponsored social event. The following guidelines are intended to guarantee that all students can enjoy Florin High School dances. Ed. Code, EGUSD district rules, and Florin High School rules apply at all school and district-related on and off-campus functions. Florin High School's Dress Code applies and will be enforced at all dances. Each person attending a dance is expected to exhibit appropriate behavior at all times. Sexually suggestive dancing and dancing that simulates violence are not allowed.

Prior to attending school dances, students and guests will be asked to sign a dance contract acknowledging the dance rules. Students will show school identification to be admitted to dances. For safety reasons, once a student enters the dance, they will not be allowed to go to their car or leave the dance and re-enter (no in/out privileges). Parents/guardians are responsible for providing transportation to dances and for picking students up in a timely manner.

Students arriving one hour or more after the dance begins will not be admitted and will not receive a refund. A limited number of guest passes will be issued for some dances. A background check will be completed on each guest request. The school administration reserves the right to issue and revoke the guest pass at any time. **Guest pass requests will be given to eligible Florin students only. The guest must be enrolled in a 9-12th grade school or provide current enrollment identification in a college program or place of employment. All guests must have a photo ID to be presented at the time of entrance into the dance. Guest pass requests must be submitted to the Activities Director by the Tuesday prior to the dance. Guest pass requests received after that day *may not* be reviewed.**

## EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES ELIGIBILITY

At Florin High School we encourage all students to participate in extra-curricular and co-curricular activities.

All students who wish to participate in athletic, extra-curricular and co-curricular activities must:

- Have earned a 2.0 grade average in their overall district 9-12 program for the grading period prior to their participation and for each succeeding grading period during participation.
- Meet standards of satisfactory citizenship.
- Have a satisfactory attendance record as defined by Board Policy.

In addition to the eligibility rules listed above, the Associated Student Body President shall maintain at least a 3.0 grade point average.

For the purpose of clarification, the following terms will be used to determine academic eligibility:

- Grades of Progress: (Progress Reports) Data processor generated grades assigned to a student, but not officially recorded on a transcript.
- Grades of Record: (Final Report Cards) Data processor generated grades assigned to a student and officially recorded on the student's transcript at the end of the term/semester.

## **INITIAL AND CONTINUING ATHLETIC ELIGIBILITY**

For Academic Eligibility, Grades of Progress and Grades of Record are defined as:

A. Grades of Progress: data processor-generated grades assigned to a student but not officially recorded on a transcript; on a traditional semester calendar these are “quarter” grades issued after the first 9 weeks of each semester; on a block/4 term calendar these are grades issued after the first 4-6 weeks of each term.

B. Grades of Record: data processor-generated grades assigned to a student and officially recorded on a transcript.

Exception: Eligibility for the winter athletic season in schools on a traditional semester calendar, where “quarter grades” (grades of progress) are issued, will be determined by the first quarter grades.

Student-athletes who represent an EGUSD school in any athletic competition must meet the following requirements:

1. Earn a 2.0 GPA in 9-12 courses for Grades of Record prior to competition.\*
2. Earn a 2.0 GPA with no more than one fail in 9-12 courses for Grades of Progress prior to competition.\* (see continuing eligibility below)
3. Maintain minimum progress toward meeting the high school graduation requirements.
  - a) At least 40 credits earned by the start of grade 10
  - b) At least 90 credits earned by the start of grade 11
  - c) At least 150 credits earned by the start of grade 12
4. Maintain standards of satisfactory citizenship.
5. Maintain satisfactory attendance record as defined by Board Policy.

\* Schools reserve the right to restrict try-outs to only academically eligible students.

**NOTE: If you’re planning on participating in athletics at the collegiate level, please refer to the website, [www.NCAA.org](http://www.NCAA.org) and meet with your counselor.**

## **STUDENT GOVERNMENT**

Through Student Government (ASB), Student Senate and Interclub Council, students may express their opinions and assist in the planning of school events. These student organizations promote leadership, initiative, and responsibility. It is the duty of the Student Senators to bring to Student Government’s (ASB’s) attention suggestions from their classmates and to report back to their classes the actions of the ASB. Student body officers and class officers are elected each year.

Requirements for elective student body or class officers are:

- 2.5 or better GPA at each grading period with no F’s. **NOTE:** ASB president must have at least a 3.0 GPA
- Good citizenship (no suspensions or unsatisfactory marks)
- Approval of the Activities Director.

## **GENERAL INFORMATION**

### **IDENTIFICATION CARDS**

At the beginning of each year, student ID photos are taken at school and students are issued personal ID cards. These ID cards include a bar-code label for library/textbook checkout privileges. It is important that the bar code label not be damaged or tampered with in any way. **Students are expected to present the ID (or show the ID on their cell phone using the synergy app) upon request of any staff member.** These measures enhance our students' security and help to prevent non-students from disrupting the school. Failure to cooperate with this policy will result in progressive disciplinary action consistent with Ed. Code.

### **BICYCLES / SKATEBOARDS / ELECTRIC SCOOTERS**

The Elk Grove Unified School District prohibits the use of bicycles, skateboards, hoverboards, scooters, wheelies, roller skates, in-line skates, or similar devices on school property at all times, including parking lots and walkways. Violators may be prosecuted under SCC 1084 section 9.38.015 and fined up to \$250.00. These items are not permitted on campus and will be confiscated for parent/guardian pick-up. Bicycle racks are located past the main office. Bicycle racks are locked between the hours of 9am and 3:30 pm, however, students should still lock their bicycles everyday. The school is not responsible for lost, stolen, or damaged skateboards or other transportation devices. Students caught riding bicycles, skateboards or other prohibited method of transportation on campus will be subject to progressive disciplinary consequences.

### **BUS TRANSPORTATION**

The Elk Grove Unified School District only provides bus transportation for students who meet specific transportation criteria. In order to ensure the safety of students being transported, all students must abide by the bus conduct rules established by the E.G.U.S.D. Transportation Department. Students can be denied transportation if there is any infraction of the rules. For further information regarding bussing and transportation routes and rules, please call the EGUSD Transportation Department at 686-7733.

For more information and a link to the bus application, please see the Transportation's website:

<https://blogs.egusd.net/transportation/>

### **PARKING INFORMATION**

Students who drive personal vehicles to and from school must park in the student lot. Students must exhibit safe driving habits, must adhere to the 5 MPH speed limit and cannot back into parking spaces and/or play music that can be heard outside the vehicle. Students are not allowed to loiter in the parking lot or in their cars at any time and are not permitted to leave the campus during the school day without a valid "Leave of Grounds" cleared through the office. Florin High School assumes no responsibility and no liability in the event of theft or damage to the vehicle. Failure to adhere to any or all of these conditions may result in a loss of parking privileges for the school year, disciplinary consequences consistent with Ed. Code, a parking ticket, and/or towing at owner's expense. Finally, please note that a "Provisional License" restricts a minor from transporting anyone under the age of 20 (without a licensed driver 25 years or older in the vehicle) during the first six months they are licensed.

#### **Parking Permit Application Process**

1. Obtain a Parking Permit Application form from the front office.
2. The Parking Contract must be completed and signed by the student and parent/legal guardian.
3. Return application to the front office with a copy of your current driver's license, vehicle registration, and proof of insurance.
4. You will be issued a parking permit by the front office staff
5. Place permit in your vehicle front driver's window where it can be easily seen at all times.

### **CHANGE OF ADDRESS**

Parents/guardians are to notify the Attendance Office immediately of any change of address, telephone number, or guardianship. District approved proof of residency is required for all address changes. Failure to provide these documents may result in your student being dropped from school.

### **FIRE DRILL INSTRUCTIONS**

When the fire signal sounds at any time during the school day, students are to do the following:

- Evacuate all buildings with their class and move quickly to the area designated on the evacuation map. All students should immediately report to the area designated for their class. Roll will be taken by the teacher to account for all students.
  - Remain with their class under their teacher's direction.
  - Stay at least 50 feet away from all buildings.

- When the all-clear signal is given, return to class immediately.

### **LOCK DOWN INSTRUCTIONS**

When the Lock Down alert is given, students and teachers are to do the following:

- Remain in the classroom away from doors and windows.
- Lock classroom doors; close windows and blinds.
- Reserve classroom phone for emergency use only.
- If outside, run or hide to the safest location.
- Await further instructions from school officials.

NOTE: During a Lock Down, students will **not** be released to parents/guardians. Parents are asked to stay away from the school and from roads leading to the school to allow access to emergency and law enforcement personnel.

### **HALL PASSES**

Students are not permitted outside of classrooms during class periods unless a school staff member accompanies them or they have a hall pass from an authorized staff member. Students are not permitted to carry objects as a substitute for authorized hall passes.

Any student out on campus without a pass will be escorted back to class, or to the administration office if they are habitually out of class without a pass.

### **LOST AND FOUND**

The Attendance Office, located in the main administration building, is the place to take “found items”, or to see if “lost items” have been turned in. Since Florin High School does not assume responsibility for lost or missing articles on campus, students are asked to keep close track of their belongings and not carry valuables or large sums of money with them at school. **Items from Lost and Found that are not picked up by the end of the quarter will be donated to charity.**

### **HEALTH OFFICE AND MEDICATIONS**

The Health Office is open during school hours and is staffed by a Health Technician. No medication (prescription or non-prescription) will be dispensed to students or allowed on the school site without the appropriate form being completed and on file in the Health Technician’s office. Students may obtain the form from the Health Technician. Students requiring medication at school shall be identified to the school by the parent/guardian and/or physician. All student medication must be in the original prescription container and will be kept securely locked in the Health Office. Students may not carry any medication (prescription or over-the-counter) with them on campus. Additional specific information regarding student medication is available in the EGUSD Parent & Student Handbook.

### **MEDICAL EMERGENCY**

If it is necessary for the Fire Department to assist with a student medical emergency and they deem it necessary for the student to be transported to the emergency room for evaluation, the school must allow for the student to be transported. If parents/guardians are not able to make it to the school site within the amount of time that the first responders deem reasonable based on the student’s medical state, the first responder must transport the student to the emergency room for evaluation. Parents/ guardians must meet the school administrator at the hospital if they are not able to make it to the school before the student is transported.

### **INSURANCE**

The Elk Grove Unified School District does not carry accident insurance on students. The responsibility for individual coverage lies with the parents or guardians. Low cost insurance is available and is highly recommended. Information regarding insurance is provided to each student at the beginning of each school year.

### **PHYSICAL EDUCATION LOCKERS**

Physical Education lockers are issued as a courtesy to students. Students wishing to use a locker must have their parent/guardian sign a waiver form before a locker will be assigned. Florin High School and EGUSD do not assume responsibility for the damage of or theft of any items stored in lockers.

### **SPECIAL OCCASIONS—FLOWERS, BALLOONS, OUTSIDE FOOD DELIVERY**

Flowers, balloons, candy, outside food delivery, etc., other than those available at school sponsored events, may not be delivered to a student during the school day to acknowledge a special occasion. Students may not carry balloons, flowers, etc., on campus during the school day because they are disruptive to the educational environment. If these items are delivered to school, they will

be kept in the administration office until the end of the school day.

**VISITORS/VOLUNTEERS**

Florin High School welcomes community partners and volunteers.

Visitors: please sign in at the Attendance Office and wear a visitor/volunteer badge at all times while on campus. When requested to do so by school or security personnel, visitors and volunteers must show identification. Parents wishing to visit their child’s teacher need to call and make arrangements with the individual teacher; please provide 24 hours notice.

Volunteers: EGUSD requires volunteers to complete several steps, including fingerprinting at the EGUSD Robert L. Trigg Education Center and proof of a current TB test. Visit the EGUSD website or the Trigg center for more information.

**POLICY REGARDING STUDENT ATTENDANCE ON FIELD TRIPS**

Florin High School encourages students to participate in field trips, which will benefit their educational experience. All students are required to complete a field trip permission form to participate in the field trip. This includes having a parent/guardian sign the form and having teachers initial the form for the classes the student will miss.

For field trips occurring on a non-school day (ie. weekend or holiday), students only need a parent signature to attend the field trip.

**HOLIDAYS AND TEST DATES**

<b>2023-2024 Holidays</b>
Labor Day- Monday, September 4
Veteran’s Day- Friday, November 10
Thanksgiving Break- Monday, November 20 thru Friday, November 24
Winter Break- Monday, December 18 thru Tuesday, January 2 <i>(Teacher workday Tuesday, January 2; Students return Wednesday, January 3)</i>
Martin Luther King, Jr. Day- Monday, January 15
Abraham Lincoln’s Birthday- Monday, February 12
President’s Day- Monday, February 19
Spring Break- Monday, March 11 thru Friday, March 15
Memorial Day- Monday, May 27

<b>2023-2024 Test Dates</b>
PSAT- Wednesday, October 11
CAASPP (Science, Grade 12)- April 2024
CAASPP (ELA and Math)- April 2024
Advance Placement (AP) Exams- Monday, May 6 thru Friday, May 17

## **Title I Parent and Family Engagement Policy**

The school distributes to parents of Title I, Part A students, a school-parent compact (Compact). The Compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The Compact describes specific ways the school and families will partner to help children achieve the state's high academic standards. The Compact addresses the following legally required items, as well as other items suggested by parents of Title I, Part A students:

- The school's responsibility to provide high-quality curriculum and instruction (ESSA Section 1116[d][1]).
- The ways parents will be responsible for supporting their children's learning (ESSA Section 1116[d][1]).
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities (ESSA Section 1116[d][2]).
- Florin High School supports high quality curriculum and instruction by using district adopted core and supplemental texts, and by adhering to established State curriculum and content standards in order to ensure high quality instruction for all students.
- Florin High School believes that parents are an integral part of our students' education. In order to support their students' learning, parents will follow the guidelines established in this document.
- Florin High School supports ongoing communication between parents and teachers by holding parent-teacher conferences at the request of the parent, the teacher, the administrator, and/or the counselor to discuss the students' social, emotional, behavioral and/or academic concerns.
- Florin High School will distribute progress reports and grades to parents according to the following schedule:
  - 1st Quarter Progress Reports - 9/8/2023
  - 1st Quarter Grades - 10/6/2023
  - 2nd Quarter Progress Reports - 11/3/2023
  - Semester 1 Grades - 12/15/2023
  - 3rd Quarter Progress Reports - 2/2/2024
  - 3rd Quarter Grades - 3/8/2024
  - 4th Quarter Progress Reports - 4/12/2024
  - Semester 2 Grades - 5/24/2024
- Florin High School will make arrangements to meet with a parent before or after school or by phone with 24 hours notice
- Florin High School will schedule meetings for IEPs and 504s at the request of the parent.
- Florin High School will make staff email available on Synergy so that parents can communicate directly with staff.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- Florin High School supports a partnership among staff, parents, and the community by providing opportunities for students-staff=parent interaction during Freshman Orientation, Senior Parent Meetings, Back-to-School Night and Open House.
- Florin High School communicates information on our school website at [fhs.egusd.net](http://fhs.egusd.net) and sends school newsletters each semester.
- Florin High School staff communicate regularly with parents and the community via email, phone and the school marquee.
- Florin High School communicates specific class requirements via syllabi that teachers send home at the beginning of the year and semester, depending on the term of the course.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- Florin High School provides parents with materials and training to support them in working with their children to improve achievement by providing specific course information at Back-to-School Night.
- Florin High School provides parents with information to help prepare them to support their students' post-secondary goals via the CCGI trainings counselors do in classrooms.



- Florin High School provides parents with information on how to support their students via the annual AVID parent meeting.
- Florin High School provides parents with information about programs and support at quarterly ELAC meetings.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Florin High School educates staff members in the value of parent contributions and in how to work with parents as equal partners at Staff meetings, Steering Committee meetings, and Professional Learning days.
- Florin High School provides staff with opportunities to communicate with parents at Freshman Orientation, Back-to-School Night, Senior Parent Meetings, and participation at School Site Council and ELAC meetings.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- Florin High School encourages and supports parents in more fully participating in the education of their children by providing information about volunteering at Back-to-School Night.
- Florin High School provides parents with the opportunity to observe their children's classes with 24-hours' notice.
- Florin High School invites parents to participate in multi-cultural events at Open House.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- Florin High School distributes information related to school and parent programs, meetings and activities in both Spanish and English.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- Florin High School provides support for parental involvement activities by providing information about volunteering.
- Florin High School supports parent involvement by providing childcare as needed at our fall Title I meeting.
- Florin High School supports parent involvement by communicating upcoming school activities.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

- Florin High School provides opportunities for the participation of all Title I, Part a parents, by having language support available at parent and community meetings.
- Florin High School provides opportunities for parents with disabilities by holding all meetings in ADA compliant buildings with ADA compliant facilities available.
- Florin High School holds meetings at times that accommodate parent schedules.
- Florin High School makes information and school reports available in a format and language that parents understand as needed and per parent request.

### **Responsibilities of the Teachers:**

The teachers agree to the following responsibilities to increase parent engagement and address the importance of communication between teachers and parents on an ongoing basis through:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
  - Use research-based instructional strategies to deliver a standards-based curriculum
  - Provide school-day and extended-day support for student learning.
- Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.
  - Schedule parent-teacher conferences at the requests of either the parent, the teacher, an administrator and/or a counselor to be scheduled through the Counseling Department.
- Provide parents with frequent reports on their children's progress.
  - Respond to parents' inquiries about their children's grades on Synergy.
  - Provide progress reports to parents of students earning a D or F in any class approximately mid-way through each quarterly grading period.
  - Provide progress report grades to parents of all students approximately half-way through each semester.
  - Provide final semester grades for parents of all students at the end of each semester.
- Provide parents reasonable access to staff.
  - Meetings with teachers by appointment upon parent request and teacher availability.

- o Respond to parents' email inquiries.
- Ensuring regular two-way communication between family members and school staff, and, to the extent practicable, in a language that family members can understand
  - o All school communications will be translated in English and Spanish, with Hmong translations available when needed.

**Responsibilities of Parents/Guardians:**

The Parents/Guardians agree to the following responsibilities to increase their student's academic success:

- Monitor attendance
- Make sure homework is completed
- Become a volunteer partner with the school, when possible
- Participate in decisions relating to their children's education
- Stay informed about their child's education and communicate with the school by reading all notices from the school or the district and responding when requested
- Serve, when possible, on parent advisory groups such as the School Site Council, Parent Teacher Committee, English Language Advisory Committee, and district level committees.

**Responsibilities of the Students:**

The students agree to the following responsibilities to increase parent engagement:

- Do homework every day and ask for help when needed
- Give parents/guardians all notices received from the school each day
- Comply with standards of expected behavior at school, to and from school, and on the bus.

## ATTENDANCE

**Telephone #:689-8600**

<b>Attendance Office Hours:</b>	<b>8:00 am - 4:00 pm</b>	<b>Monday - Friday</b>
	<b>8:00 am - 2:45 pm</b>	<b>Wednesday</b>

In order to benefit fully from the Florin High School academic and extra-curricular program and make progress toward graduation, students must attend school regularly. Regular attendance and punctuality is critical to school success. Parents are encouraged to work with Florin High School in supporting students' regular and timely attendance. Parents are encouraged to use Parentvue to review their student's attendance, and may also call the school's attendance office during school hours to check on their child's tardy and absence record.

### ATTENDANCE REQUIREMENTS

Eight regular semesters of attendance in grades 9-12 are required to qualify for a diploma. A summer session does not qualify as a regular semester.

#### Types of Absences:

- Excused: Absences due to illness, doctor or dental appointments, and death in the immediate family. Please present a doctor's or dentist's note upon returning to school.
- Unexcused: Absences due to truancy, flat tires, running out of gas, missing the bus, oversleeping, etc. Absences due to suspension from school will be considered unexcused absences.

#### Excused Absence(s) Procedures:

- Students have **three (3)** school days to clear their absence(s) for the school's attendance records, beginning on the day they return to school. **Students who do not clear their absence(s) within the three days will be considered truant from school.**
- If the parent/guardian calls the attendance office at 689-8600 each day that the student is absent, a written note is not necessary.
- If a student has a note from their parents/guardians, they should bring it to the Attendance Office before school, during lunch, or after school. The note should be signed by the parent/guardian and include the student's name, identification number, date(s) of absence(s), reason for absence(s), and a current telephone number where the parent/guardian can be reached.
- Absences for Early Dismissals / "Leave of Grounds" (see below).

#### Early Dismissals / "Leave of Grounds":

If a student has a medical appointment that requires them to be released from school early, please follow the process listed below:

- Only parents/guardians are able to release students from school.
- We verify parent/guardian information over the phone or in person. Students will not be able to leave without parent/guardian permission.
- Parents/guardians will need an ID to pick up their student. If someone other than the parent/guardian is picking up the student, we will need parent/guardian permission to do so.
- No early dismissal will be allowed after 3:25 pm (2:05 pm on Wednesdays) due to the close proximity of when school ends.
- Students will not be called up to wait for a parent/guardian in the front office. We will call students out of class once the parent arrives.
- Students identified as having an excessive number of early dismissals will be required to clear future requests with a Vice Principal.
- A medical verification may be required upon return to school.

### TRUANCY

**Truancy is any "unexcused absence" or non-cleared absence. The consequences for students who are truant are listed below:**

#### CONSEQUENCES FOR TRUANCY

Failure to complete assigned consequences for truancy will result in disciplinary action consistent with Ed. Code.

## **SARB PROCESS**

Students with chronic poor attendance (missing 10% or more of the school year) will be referred to the School Attendance Review Board (SARB) through the following process:

### **1st Attendance Letter**

- A letter is sent to parent/guardian after the 5th unexcused absence.

### **2nd Attendance Letter**

- A second letter is sent to parent/guardian after the 8th unexcused absence
- School personnel or Attendance Office Improvement (AIO) staff will attempt to reach out to parent/guardian to offer assistance
- Other interventions may be utilized, including a site attendance meeting with administration (SART)

### **3rd Attendance Letter**

- If there is no improvement in attendance after several attempts to contact parent/guardian and interventions, the AIO office will send a 3rd Attendance Letter. This letter is an invitation to a School Attendance Review Board (SARB) Hearing.

**Under state law, parents/guardians are responsible for the regular school attendance of their children.**

## **TARDY POLICY**

**Purpose:** To establish a culture where teaching and learning takes place from bell to bell with students in class. Regular attendance and punctuality are key elements in determining student success at Florin High School and will create positive habits for lifelong learning.

### **Tardy Policy for Unexcused Late Arrivals to class:**

- Teacher marks an 'L' in Synergy when students arrive under 30 minutes late to class. This applies to every period.
- Students go straight to class when arriving under 30 minutes late. Do not check into the office unless you have a note from your parent/guardian.

Consequences include but are not limited to:

- **Lunch Detention**
  - Occurs everyday for the first 20 minutes of lunch.
  - Students must have their ID, either a card or on their phone to attend.
- **Academic Tutoring**
- **Special Projects**
- **Guardian attending school with student**

## BEHAVIOR SUPPORT

### CONFLICT MANAGEMENT

To co-exist peacefully, students need skills to communicate effectively and to create boundaries for themselves in a responsible manner.

Students who are having problems with each other should **report to the Counseling Office** and request assistance from a counselor. Students will be offered an intervention to help them through the conflict, such as one on one meeting with their counselor, conflict mediation, or peer mediation.

### PREVENTING SUSPENSION AND EXPULSION

Florin High School will not tolerate any student causing physical injury to another person, bringing a weapon to school, or selling drugs. Any of these actions may result in the student being expelled from the school district. Other serious violations of the school rules such as chronically disrupting classes or defying school authorities can also lead to disciplinary action consistent with Ed. Code.

Students and parents are advised that in order to maintain a safe, violence-free environment, **no student is allowed to hit another student—for any reason. Students who hit other students will be subject to disciplinary action.** If a student is hit by another student, he/she should immediately leave the area and seek help from a teacher or other staff member.

To avoid suspension or expulsion, students should:

- Practice strategies to calm down
- Ignore or walk away from challenges to fight
- Seek help from teachers, campus supervisors, counselors, or administrators
- Talk to their parent or guardian about problems they're having at school

### SCHOOLWIDE EXPECTATIONS/POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS)

The staff at FHS promote a safe and positive learning environment by explicitly teaching and rewarding behaviors that help students be successful. At Florin High School, student expectations for behavior are based around the 3 R's: **Be Respectful, Be Responsible and Be Fearless.** For example, the expected student behavior in all classrooms are as follows:

<b>Be Respectful</b>	<b>Be Responsible</b>	<b>Be Fearless</b>
Be mindful of others	Enter the classroom on time	Learn from your mistakes; start over each day
Participate Actively	Follow staff instructions	Keep trying
Follow staff instructions	Do your best	Advocate for your learning needs

### RESTORATIVE PRACTICES

EGUSD and Florin High School utilizes a Restorative Practices approach in conjunction with traditional disciplinary consequences for correcting behavior. RP emphasizes an education approach that builds both individual and community capacity. The goals of RP are to change behavior, reduce recidivism, increase accountability for actions/choices/words, increase student voice, and meet the needs of those harmed. Florin High School Administration, in conjunction with the Restorative Practices teacher, will work with students and families in a restorative manner whenever possible with the goal of restoring students back into the educational environment and school community.

# FHS Dress Code 2023-2024

The purpose of the Florin High School student dress code is to promote safety and to prepare students for life outside of the classroom. Student dress codes should support equitable educational access and should not reinforce gender stereotypes. Student dress codes and administrative enforcement should not reinforce or increase marginalization or oppression of any group based on race, gender, ethnicity, religion, sexual orientation, household income, gender identity or cultural observance.

Our values are:

- All students should be able to dress comfortably for school without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self expression.
- Teachers can focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Students should not face unnecessary barriers to school attendance.
- Reasons for conflict and inconsistent discipline should be minimized whenever possible.
- Ultimately, parents and/or guardians have the primary responsibility for creating and maintaining appropriate standards of dress and grooming for their students.

## **I. GOALS OF A STUDENT DRESS CODE**

A student dress code should accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, gang related symbols/writing, and pornography.
- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol, tobacco or drugs.
- Ensure that all students are treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, body type/size, religion, and personal style.

## **II. DRESS CODE POLICY**

The primary responsibility for a student's attire resides with the student and parents or guardians. Florin High School is responsible for seeing that student attire does not interfere with the health or safety of any student, and that student attire does not contribute to a hostile or intimidating atmosphere for any student.

### **1. Basic Principle: Certain body parts must be covered for *all* students**

Clothes must be worn in a way such that genitals, buttocks, and breast/chest are covered with opaque material. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

### **2. Students Must Wear:\***

- Shirt.
- Bottom: pants/sweatpants/shorts/skirt/dress/leggings
- Shoes; activity-specific shoes may be required (i.e. sports, science labs)

### **3. Students May Wear:**

- Hats, including religious headwear
- Hoodie sweatshirts (over head is allowed)
- Fitted pants, including leggings, yoga pants and "skinny jeans"
- Midriff baring shirts
- Ripped jeans, as long as underwear is not exposed.
- Tank tops, including spaghetti straps, halter tops, and strapless tops
- Athletic attire
- Clothing with commercial or athletic logos provided they do not violate Section 4 below.
- Sweats or pajama bottoms

**4. Students MAY NOT Wear:**

- Violent language or images.
- Images or language depicting drugs, tobacco or alcohol (or any illegal item or activity) or the use of the same.
- Hate speech, profanity, pornography, or gang-related symbols\*.
- Images or language that creates a hostile or intimidating environment based on any protected class.
- Visible underwear. (Visible waistbands or straps on undergarments worn under other clothing are not a violation.)
- Bathing suits, including tube/bandeau style tops
- Helmets or headgear that obscures the face (except as a religious observance or according to health and safety protocols).

\*The school administration may limit or prohibit specific clothing that has been determined by law enforcement or gang experts to be affiliated with an actual gang. In consultation with law enforcement or other gang experts, the school administration may limit clothing or apparel where there is a reasonable basis for identifying such clothing or apparel as gang affiliated. Limitations and prohibitions on gang- related clothing or apparel will be applied equally to all students, and in no instance will a student’s clothing or apparel be identified as gang-related based solely on the student’s race, national origin or ancestry.

**III. DRESS CODE ENFORCEMENT**

Students failing to comply with the dress code will result in disciplinary action. The student may have inappropriate items confiscated until the end of the day, or in the case of repeated violations, may be subject to progressive disciplinary consequences.

First Offense	<ul style="list-style-type: none"> <li>● The student will be asked to put on their own on-site clothing, if available, to be dressed more to code. Clothing items may be borrowed from administration if the student wishes.</li> <li>● The student may be prevented from participating in an event, only in the case where students’ safety is at risk.</li> <li>● The incident will be logged into the Student Information System under the code: Minor - Dress Code Violation.</li> </ul>
Second Offense	<ul style="list-style-type: none"> <li>● Same as above AND...</li> <li>● Parents/ Guardian will be contacted.</li> </ul>
Further Offenses	<ul style="list-style-type: none"> <li>● Same as above AND...</li> <li>● The student, parent/ guardian, and administration will participate in a conference to discuss the importance of following dress code and to create a solution that works for all involved parties.</li> </ul>

Other important considerations:

- If you feel you have received a dress code violation in error, you may appeal the decision to the Principal.
- Students will *never* be removed from a classroom / lose class time solely as a result of a dress code violation. The exception would be for violation of Section 1: Basic Principle, in which case students should immediately be sent to administration.
- Students will not be forced to wear extra school clothing (that isn’t their own) when they are in violation of the code.
- Students’ parents may be contacted by administration and presented with remedies to a dress code violation, such as bringing alternate clothing, offering extra school clothing, asking the student to change into their PE clothing, turning an item inside out, holding items that do not meet dress code to be returned at the end of the school day, etc.
- No student should be disproportionately affected by dress code enforcement because of gender, race, body size, or body maturity.
- Students will not be shamed or required to display their body in front of others (students, parents, or staff) in school. “Shaming” includes but is not limited to kneeling or bending over to check attire fit, measuring straps or skirt length, asking students to account for their attire in the classroom, and directing students to correct a dress code violation during instructional time.

# DISCIPLINE POLICIES

## CELLULAR PHONE/ ELECTRONIC DEVICE POLICY

**FLORIN HIGH SCHOOL IS NOT RESPONSIBLE FOR ANY LOST, STOLEN, OR DAMAGED CELL PHONES OR ELECTRONIC DEVICES. BRING AT YOUR OWN RISK.**

**The staff at Florin High School strongly recommends that students not bring cell phones or other electronic devices to school because they have the potential to disrupt the learning environment and/or become a target for theft.**

**Florin High School will not dedicate resources to the investigation of the loss of any cell phone or electronic device.**

Cell phones, iPods and other personal electronic devices may be used before school, during passing periods, during the student's assigned lunch period and after school with the following conditions and restrictions:

Students may not use electronic devices for illegal or prohibited activities.

Student's use of an electronic device cannot disrupt the educational program.

Students who use headphones or earbuds **must be able to hear and respond to staff members at all times.**

Students may use electronic devices during class time, ONLY as permitted by their classroom teacher, and ONLY under the direct supervision of that teacher.

In the event of an emergency, we encourage parents to call the office in order to get in touch with their student. In rare circumstances, students may accept personal phone calls ONLY with the prior approval of the teacher.

Students are prohibited from using cell phones during PE, including in the locker room, in order to maintain privacy and for safety reasons.

Students may not use electronic devices for the purpose of making audio and/or video recordings which infringe upon the privacy rights of students and/or staff.

*Pursuant to California Education Code Section 51512, the use of any electronic listening or recording device in an educational setting without prior consent of the teacher and/or the principal is prohibited. Any pupil violating this section will be subject to appropriate disciplinary action.*

When a Florin student violates the cell phone/electronic device policy, the device will be confiscated, turned in to the main office, labeled and securely stored. If a student refuses to relinquish an electronic device to a staff member when asked, the staff member will call the main office for security to escort the student to see administration. **Failure to relinquish an electronic device to a staff member will result in disciplinary action consistent with Ed. Code.**

### **Student Consequences for Electronic Device Confiscation:**

#### **Teacher-Managed Consequences- See Teacher's Syllabus for Specifics**

Teachers will follow the consequences outlined in their syllabus and record interventions in Synergy. If those interventions are not bringing about positive change, the teacher may escalate the behavior to administration and the following consequences will be enforced.

#### First and Second Offense

Parent/guardian must contact the school to authorize the release of the electronic device before students can pick up their equipment, once the school day has ended. Students must show a valid Florin High I.D.

#### Third Offense

The equipment will not be released to the student. A parent must come to school to retrieve the equipment from the main office.

#### Fourth and Subsequent Offenses

Progressive disciplinary consequences

## **AUTOMOBILE SEARCHES**

Vehicles Subject to Search—By entering school property, the person driving any vehicle is deemed to consent to complete search of the vehicle, all its compartments and contents, by school officials or law enforcement personnel, for any reason whatsoever. This notice applies to all vehicles of any type and is enforced 24 hours a day.

## **CAFETERIA BEHAVIOR**

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, well-balanced meals are offered for free. Students are expected to show respect for cafeteria staff, custodial staff, and fellow students by:

- Depositing all litter in wastebaskets.
- Leaving the table and floor in a clean condition for others.



- Not sitting, or standing on tables in the commons and outdoor areas.

**NOTE:** Having a good breakfast is paramount to being prepared for a good day of work at school. It is also important that students are also in class on time; therefore, the school cafeteria will close promptly at 8:25 a.m. each morning to ensure that all students will arrive on time. Free breakfast will be served from 7:45 until 8:25 am daily.

### **EATING IN BUILDINGS**

Food and drink are not permitted in classrooms unless it is approved by the teacher. Students will have the offending items confiscated on the first offense and may be subject to further administrative action upon further violation of this section.

### **DELIVERIES**

Deliveries to students by restaurants, outside vendors or other delivery services are prohibited. Deliveries will not be accepted by school personnel and delivery staff will be asked to leave campus immediately. In the event that items are successfully delivered to students, these items will be confiscated and held at room temperature and returned to students at the end of the day. Any items not picked up by 4:00 pm will be thrown away. Repeat violations will result in progressive disciplinary consequences.

### **SCHOOL PROPERTY**

It is everyone's responsibility to help maintain a clean and safe campus. Students are expected to assist the custodial staff in keeping the buildings clean by not throwing papers, sunflower seeds, etc., on the floors and in hallways. Writing or carving on walls, desks and chairs is destructive and is inconsiderate of the many other students who use the facilities. **Students/parents will be charged for all damages or losses that occur to school buildings, books, or equipment.**

### **GAMBLING**

Gambling is prohibited on campus and at any school-sponsored event. Violators will be subject to disciplinary consequences consistent with Ed. Code.

### **GRAFFITI**

Graffiti, tagging, or other marks made on school or private property is strictly prohibited. Florin High School will not tolerate graffiti. Violators are subject to administrative disciplinary action, as well as possible criminal charges. Parent(s)/guardian(s) and the student will be charged for any costs related to the repair and/or clean up of any damage caused by their child.

### **FOOD/BEVERAGE/CANDY SALES**

Food, beverage and candy sales for personal and/or non-school related profit are prohibited on school grounds. Items will be confiscated and released to the parent/guardian. Food, beverage, and candy sales for Florin High School fundraisers are permitted before and after school only. If a student sells during school hours, items will be confiscated and released to the coach or advisor. Repeat violations will result in progressive disciplinary consequences.

### **PUBLIC DISPLAYS OF AFFECTION**

Students are expected to behave in a manner conducive to a professional learning environment. Students engaging in inappropriate behavior will be reminded about behavior expectations and asked to stop. Extreme displays of affection may be an Ed code violation and will be subject to progressive discipline as outlined in the EGUSD discipline matrix.

## **ON-SITE DISCIPLINARY CONSEQUENCES**

Florin High School encourages students to "Be Respectful" and "Be Responsible." Good citizenship and respectful behavior is expected of all students at Florin High School. Florin High School recognizes that the best discipline is self-imposed and requires that students take responsibility for their actions. When issues of behavior do arise, however, the staff at Florin High School encourages cooperation between the home and school concerning students' discipline and will notify parents/guardians by phone and/or in writing of disciplinary problems and/or consequences.

The most important purpose of discipline policies and procedures at Florin High School is to create a safe environment conducive to learning. Unfortunately, a few students may fail to follow the school's rules of conduct. Consequences may be issued to students with the ultimate goal of improving student behavior and helping students to participate fully in the Florin High School experience.

Whenever possible, Florin High School supports progressive discipline policies. Consequences may include:

- campus beautification (picking up trash, washing windows, general facility care or clean up)
- lunch detention
- after school detention; after school academic tutoring
- conflict mediation
- research projects/assignments
- community service

NOTE: Participation in after-school classes, co- or extra-curricular activities, including clubs, sports, performances, etc., does not excuse a student from detention or after school consequences.

### **Lunch Detention**

Lunch detention is a supervised period held for twenty minutes at the start of lunch in room K5. Students will be informed of the expectation to attend if assigned. Students go directly to lunch detention and have the second half of lunch to go to the commons, get their lunch, and eat it before their next class. While in detention, students are expected to complete classwork, study, or read. Cell phone use is not allowed.

### **After School Required ASSETs Attendance**

An administrator may require a student to attend ASSETs academic tutoring after school.

### **No Activities List**

When students are placed on the No Activities List they are ineligible to attend any EGUSD Athletic Event, Dance, Concert, Play, Class or Club Sponsored Activity, or ASB Sponsored Activity. Students may also be placed on the No Activities List at the discretion of an Administrator for behavior, attendance and/or failure to serve assigned detentions.

# **DISCIPLINE EDUCATION CODES**

## **ELK GROVE UNIFIED SCHOOL DISTRICT**

### **SUSPENSION/EXPULSION/REFERENCE CHART**

#### **Disciplinary Practices**

A student may be disciplined, suspended, or expelled for acts enumerated in Disciplinary Practices and Progressive Discipline that are related to school activity or school attendance occurring at any district school or within any other school district, including, but not limited to, any of the following:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period whether on or off campus.
4. During, while going to, or coming from a school sponsored activity.
5. For conduct which occurs after school hours and off District property, but which is reasonably likely to cause or causes a substantial disruption of a school activity or attendance. [EGUSD AR 5144.1]

#### **Alternatives, Interventions and Progressive Discipline**

The Elk Grove Unified School District has a defined and progressive set of interventions, remediations and consequences that schools follow when a student misbehaves. The superintendent or principal may use his or her discretion to provide alternatives to suspension or expulsion to address student misconduct. [E.C. 48900(v), 48900.5] [EGUSD AR 5144]

- Parent Contact – verbal or written communication with the parent or guardian
- Counseling – individual or group meetings of the student, which consist of teachers, counselors, administrators, parents, and the student to address the behavior issue and develop a plan of action to correct the student’s behavior.
- Personal Responsibility – students participate in directed activities such as written apologies, restitution, school/community service, conflict resolution skills
- Detention – Students participate in behavior modification for a period of 30 minutes to two hours during non-instructional time
- Community Service - Student may be assigned work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs.
- Parent Conference – a formal meeting between the parents or guardians and school personnel to discuss the student’s needs
- In-School Suspension – assignment of student to separate supervised activity during the school day with the intent of correcting inappropriate activity.

#### **Grounds for Suspension or Expulsion**

A student shall not be disciplined, suspended or recommended for expulsion unless the Superintendent, a designee or the principal of the school in which the student is enrolled determines the student has violated one or more parts of an act as defined by any of the following subdivisions identified in Ed Code 48900 inclusive of:

- Acts of Violence [E.C. 48900(a)]
- Weapons and Dangerous Objects [E.C. 48900(b)]
- Drugs and Alcohol [E.C. 48900(c)]
- Sale of “Look-Alike” Controlled Substance or Alcohol [E.C. 48900(d)]
- Robbery or Extortion [E.C. 48900(e)]
- Damage to Property [E.C. 48900(f)]
- Theft or Stealing [E.C. 48900(g)]
- Tobacco [E.C. 48900(h)] Profanity, Obscene Acts, Vulgarity [E.C. 48900(i)]
- Drug Paraphernalia [E.C. 48900(j)]
- Willful Defiance or Disruption of School Activities [E.C. 48900(k)(1)]
- Possession of Stolen Property [E.C. 48900(l)]
- Imitation Firearm [E.C. 48900(m)]
- Sexual Assault or Sexual Battery [E.C. 48900(n)]
- Harassment of a Student Witness [E.C. 48900(o)]
- Prescription Drug Soma [E.C. 48900(p)]
- Hazing [E.C. 48900(q)]

- Bullying and Bullying by Electronic Act [E.C. 48900(r)]

*(Please see the Table of Education Codes Related to Discipline for more detail.)*

Students who commit these offenses may be suspended from school and/or to the Superintendent's designee with the recommendation for reassignment to an alternative program or expulsion and transfer to an alternative program. Major acts of misconduct must be reported to the school administrator immediately after the incident and may result in the immediate removal of a student from the school following suspension due process procedures.

Suspension is the removal of a student from the classroom for disciplinary reasons for a defined period of time by a teacher or school administrator. A principal or designee may suspend a student for up to five days. A teacher may suspend a student for the remainder of the class in which the misbehavior occurred and for the next day's class. A suspension may be extended under certain conditions.

There are two kinds of suspension – on-campus suspension and home suspension. Students placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during suspension. They may, however, be required to complete assignments and tests which will be made available to them through an intermediary.

Expulsion, as ordered by the Board of Education, is the removal of a student from all schools in the Elk Grove Unified School District for violating the California Education Code. The expulsion is for a defined period of time, but an application for re-admission must be considered within a specified time period. State law provides for due process and rights to appeal any order of expulsion.

If a student's behavior is a threat to the safety, health or emotional well-being of others, and previous methods of prevention and intervention have not been successful, that student may be suspended in accordance with state law and district policy.

Suspension may be imposed upon a first offense if the Superintendent, principal or designee determines the student violated Education Code 48900(a)-(e) or if the student's presence causes a danger to persons. [E.C. 48900.5]

For all other acts and conduct for which a student is subject to discipline under Education Code 48900 through 48900.7 and which are not specifically listed or addressed under Education Code 48915(a) or 48915(c), a student may be recommended for expulsion where other means of correction are not feasible or have repeatedly failed to bring about proper conduct, or where due to the nature of the student's conduct violation, the presence of the student causes a continuing danger to the physical safety of the student or others. [E.C. 48915(b) and (e)]

### **The Role of Parents and Guardians**

School rules are designed to teach children to be responsible, respectful, and safe. Parents and guardians have a key role in maintaining welcoming, safe campus environments that are conducive to learning.

Parents and guardians are urged to review district and school standards of conduct and rules with their children at the start of each school year, with special emphasis during critical transitional years when children move from elementary to middle school, and from middle to high school. Reinforcing positive behavior and acknowledging children for demonstrating appropriate conduct is important. If parents or guardians spot a behavior problem, they should contact school staff, who will partner with them to find solutions. Parent/student handbooks are available online in English, Spanish, Hmong and Vietnamese.

The Elk Grove Unified School District is committed to strong partnerships between home and school to establish and enforce appropriate standards of conduct for students. In the event of student misconduct, teachers, school or district personnel will contact parents first, unless the infraction is so serious that police notification is mandated.

Assistance is available for parents or guardians who are dealing with difficult or out-of-control children. Parents are given tools to empower them as they work toward modifying the behavior of their difficult children. To find out more, visit the webpage of the [Student Support and Health Services](#).

For more information regarding Education Codes, please click [HERE](#)

## **EGUSD: PROHIBITION OF DISCRIMINATION, HARASSMENT, INTIMIDATION AND BULLYING, AND RELATED COMPLAINT PROCEDURES**

District programs and activities shall be free from discrimination, including harassment, intimidation and bullying based on a student's actual or perceived disability, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics. The district has a policy of nondiscrimination in accordance with federal law and Title IX, and also prohibits sexual harassment of or by any student or by anyone in or from the district. More detailed information regarding the district's prohibition of discrimination, harassment, intimidation, and bullying or the prohibition against sexual harassment is contained in the district's Parent & Student Handbook and is also available on the district's website.

Parents, students and staff should immediately report incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment to the Principal or designee. Students, parents, guardians or any other individuals having questions or concerns or who may wish to file a complaint are urged to first contact the Principal or designee, but if your concerns are not resolved, you may also contact the Associate Superintendent for Human Resources, at (916) 686-7795, for matters involving a potential complaint or concern regarding a district employee. You may contact the Associate Superintendent for Pre-K-6 Education, at (916) 686-7704 regarding a potential complaint or concern related to a PreK-6 student (or students); and you may contact the Associate Superintendent for Secondary Education, at (916) 686-7706, regarding a potential complaint or concern related to a student (or students) in grades 7-12. No one shall be retaliated against for reporting any incident of alleged discrimination or harassment, and complainants' identities will be kept confidential to the extent practical in the course of investigating the incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment.

Pursuant to California Education Code 221.5, a pupil shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records. Questions regarding the foregoing rights shall be directed to your Principal or Vice Principal.

### **UNIFORM COMPLAINT PROCEDURES**

The *Elk Grove Unified School District* has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, complaints alleging violation of state or federal laws governing educational programs, and complaints alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities.

The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, homeless education, foster youth services, reasonable accommodation for a lactating student on a school campus, assignment of a student to a course without educational content for more than a week in one semester or to a course the student has previously completed, noncompliance with the physical education instructional minutes for students in elementary school, alleged retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy, and noncompliance with the Local Control and Accountability Plan (LCAP).

More detailed information regarding the Uniform Complaint Procedures, including the timeline for resolving complaints and the complaint appeal process, is contained in the district's Parent & Student Handbook. If you have questions regarding the Uniform Complaint Procedures, you can contact the district's Legal Compliance Specialist in Human Resources at (916) 686-7795.

## **EGUSD: PROHIBICIÓN DE LA DISCRIMINACIÓN, AMEDRANTAR/ACOSO, INTIMIDACIÓN Y AMENAZA (BULLYING) Y PROCEDIMIENTOS RELACIONADOS A QUEJAS**

Los programas y actividades del distrito deberán ser libres de discriminación incluyendo amedrantar/acoso, intimidación y amenazas (bullying) basadas en la percepción de la incapacidad del estudiante actual o percibida de las características del género, identificación del género, expresión del género, nacionalidad, raza, etnicidad, color, descendencia, religión, orientación sexual, edad, estado marital o estado marital de los padres, o la asociación con una persona o grupo de personas con una o más de estas características. El distrito tiene la norma de no discriminación de acuerdo a la ley federal y del Título IX, y así mismo prohíbe el acoso sexual de parte o por uno de los estudiantes, o por cualquier persona en o del distrito. Información más detallada sobre la prohibición de la discriminación, amedrantar/acoso, intimidación y amenaza (bullying), o la prohibición en contra del acoso sexual se encuentra en el Manual de Padre y Estudiante y está disponible en el sitio electrónico del distrito.

Los padres, estudiantes y personal deben reportar inmediatamente incidentes alegando discriminación, amedrantar, intimidación, amenazas (bullying) o acoso sexual al director o su asignado. Los padres, estudiantes y guardianes o cualquier otro individuo que tengan preguntas o preocupaciones, o quién desea hacer una queja, se les anima fuertemente en comunicarse primero con el director o su asignado, pero si sus preocupaciones no son resueltas, usted puede comunicarse con el Superintendente Asociado de Recursos Humanos, al (916) 686-7795, para cuestiones sobre una posible queja o preocupación sobre un empleado del distrito. Usted puede comunicarse con el Superintendente Asociado de Educación Pre-K-6, al (916) 686-7704 sobre una queja posible o preocupación relacionada a un estudiante Pre-K-6 (o estudiantes); y usted se puede comunicar con el Superintendente Asociado de Educación Secundaria al (916) 686-7706 para cuestiones o preocupaciones relacionadas a un estudiante (o estudiantes) en grados 7-12. Nadie debe tomar represalias en contra de nadie por reportar cualquier incidente de una discriminación alegada o acoso, amedrantar/acoso, y la identidad de los demandantes serán mantenidos confidenciales hasta el momento práctico en el curso de la investigación de los incidentes de la discriminación alegada, amedrantar/acoso, e intimidación/amenaza (bullying), o acoso sexual.

### **PROCEDIMIENTOS UNIFORMES DE QUEJAS\***

El Distrito Escolar Unificado de Elk Grove tiene la responsabilidad primaria de asegurar el cumplimiento de las leyes y regulaciones estatales y federales, y ha establecido procedimientos para dirigir alegaciones de discriminación ilegal, acoso, intimidación, y amenazas (bullying), quejas alegando la violación de las leyes estatales o federales que gobiernan los programas educacionales, y quejas alegando el fracaso del distrito en obedecer la prohibición en contra de estudiantes requeridos a pagar cuotas, depósitos, u otros cargos para su participación en actividades educacionales.

El distrito usará los procedimientos uniformes de quejas para resolver cualquier queja alegando la discriminación, el acoso, intimidación o amenazas (bullying) ilegal en los programas y actividades del distrito basadas en la percepción actual o percibida de las características de raza o etnicidad, color, descendencia, nacionalidad, origen de nacionalidad, identificación de grupo étnico, edad, religión, estado marital o estado marital de los padres, incapacidad física o mental, sexo, orientación sexual, género, identificación del género, expresión del género o información genética, o cualquier otra característica identificada en el Código de Educación 200 o 220, Código Penal 422.55 o el Código de Gobierno 11135, o basado en la asociación con una persona o un grupo con una o más de estas características actuales o percibidas.

Los procedimientos uniformes de quejas deberán ser usados para dirigir cualquier queja alegando el fracaso del distrito en obedecer la prohibición en contra de estudiantes requeridos a pagar cuotas, depósitos u otros cargos para su participación en actividades educacionales, los requisitos para el desarrollo y la adopción de un plan de seguridad escolar, y las leyes federales y/o estatales en los programas educativos para adultos, programas consolidados categóricos de apoyo, educación migrante, programas de carrera técnica y educación técnica y entrenamiento, programas de desarrollo y cuidado infantil, programas de nutrición para niños, y programas de educación especial.

Información más detallada sobre los Procedimientos Uniformes de Quejas, incluyendo el periodo de tiempo en el cual las quejas deben resolverse y el proceso de apelación de quejas, se encuentra en el Manual de Padre y Estudiante del distrito. Si usted tiene dudas sobre los Procedimientos Uniformes de Quejas, usted se puede comunicar con el Especialista Legal de Recursos Humanos al (916) 686-7795.

## **KEV TXWV TSI PUB MUAJ KEV CAIS LOS YOG THAAB PLAUB HAB, HEM LOS YOG UA KOM NTSHAI, THAAB PLAUB, HAB COV QAUV RUA TXUJ KEV HAS TSI TXAUS SAB TXUG TEJ YAAM LE NUAV**

Lub khoos tsev kawm ntawv yuav tsi cav-cais los yog ca lwm tug cav-cais lub khoos tsev kawm ntawv ib tug mivnyuas vim qhov nwg yog los yog lwm tug pum tau tas nwg LUB hlwb ruam qauj los yog muaj kev tu-ncua huv lub cev, yog tub/ntxhais, has tas nwg yog txiv neej/quas puj, ua zoo le nwg yog txiv neej/quas puj. yog haiv neeg twg, hom tuab neeg twg, tuaj lub teb chaw twg tuaj, nqaj tawv, caaj ceg, kev ntseeg, nyam txiv neej/quas puj, lub nub nyoog, yuav quas yawg/yuav quas puj lawm los tsi tau, puas tau muaj mivnyuas, los yog qhov kws nwg nrug ib tug los yog ib paab tuab neeg kws muaj tej yaam le kwss has lug sau toj nuav. Lub khoos tsev kawm ntawv muaj ib txuj kev cai txwv tsi pub muaj kev cav-cais kws yog moog raws le tseem fww qeb sab txuj kev cai hab Title IX, hab tseem txwv tsi pub ib tug mivnyuas kawm ntawv los yog ib tug neeg huv lub khoos tsev kawm ntawv thaab leejtwg vim nwg yog quas yawg/quas puj. Muaj kev qha meej txug lub khoos tsev kawm ntawv txuj kev txwv tsi pub muaj kev cav-cais, thaab, los yog thaab vim lwm tug yog quas yawg/quas puj nyob rua huv lub khoos tsev kawm ntawv phau Nam Txiv & Mivnyuas Kawm Ntawv Phau Ntawv Teg (Parent & Student Handbook) hab muaj nyob huv lub khoos tsev kawm ntawv qhov website.

Cov namtxiv, mivnyuas kawm ntawv hab cov tuab neeg ua hauj lwm yuav tau moog qha rua tug Thawj Xib fwb los yog nwg tug tuab neeg sawv cev taam sim ntawd yog tas puab pum tas muaj kev cav-cais, thaab, hem kom ntshai, thaab plaub los yog thaab vim lwm tug yog quas yawg/quas puj. Cov mivnyuas kawm ntawv, nam txiv, cov saib los yog lwm tug kws muaj nug los yog kev tshawb siab txug los yog xaav sau ntawv moog has kev tsi txaus sab thov xub hu moog rua tug Thawj Xib fwb los yog nwg tug tuab neeg sawv cev, tabsis yog nwg tseem dlaws tsi tau koj qhov teeb meem, koj hu tau moog rua tug Lwm-thawj Saib Cheeb Tsaam kws Saib Phaab Ndlav Tuab Neeg Ua Hauj lwm ntawm (916) 686-7795, txug tej yaam kev tsi txaus sab kws has txug lub khoos tsev kawm ntawv ib tug tuab neeg ua hauj lwm. Koj hu tau moog rua tug Lwm-thawj Saib Cheeb Tsaam rua cov PreK-6 Education, ntawm (916) 686-7704 txug tej yaam kev tsi txaus sab kws has txug tug (cov) mivnyuas kawm PreK-6; hab koj hu tau moog rua tug Lwm-thawj Saib Cheeb tsaam rua Secondary Education, ntawm (916) 686-7706 txug tej yaam kev tsi txaus sab kws has txug tug (cov) mivnyuas kws kawm qeb 7-12. Yuav tsi pub muaj kev rov ua phem rua leej twg vim nwg tau qha txug ib txuj kev cav-cais, thaab, hab tug tuab neeg kws qha tuaj lub npe yuav muab zais tsi qha rua leej twg le kws ua tau thaum lub sij hawm taab tom tshawb saib txug zaaj kws has txug cov kev cav-cais, thaab, hem kom ntshai, thaab plaub los yog thaab vim lwm tug yog quas yawg/quas puj.

## **COV QAUV RUA COV KEV HAS TXUG COV KEV TSI TXAUS SAB**

Lub *Elk Grove Unified School District* yog lub kws yuav tau lug saib kom sauv dlawg ua raws le lub xeev hab tseem fww qeb sab cov kev cai hab kev tswj fwm hab tau tsim ib cov qauv rua cov kev has txug cov kev tsi txaus sab txug kev cav-cais, thaab, hem kom ntshai, hab thaab plaub kws suav tau tas txhaum lub xeev los yog tseem fww qeb sab cov kev cai kws tswj fwm cov kev kawm, hab cov kev tsi txaus sab kws yog vim lub district tsi txwv qhov kws luag has kom cov mivnyuas kawm ntawv tau them, ca nyaj, los yog them lwm yaam nqe rua kev moog koom huv cov kev ua huv txuj kev kawm.

Lub district yuav siv cov qauv rua cov kev has kev tsi txaus sab lug ndlaws cov teeb meem kws has txug cov kev cav-cais, thaab, hem kom ntshai, hab thaab plaub huv lub district cov kev kawm hab kev ua vim saib raws ib tug tuab neeg haiv tuab neeg, hom neeg, nqaj tawv, caaj ceg, tuaj lub teb chaw twg tuaj, yog pawg tuab neeg twg, lub noob nyoog, kev ntseeg, yuav quas yawg/yuav quas puj lawm los tsi tau los yog puas tau muaj mivnyuas, lub hlwb ruaj qauj los yog kev tu-ncua huv leb cev, yog txiv neej/quas puj, txivneej/quas puj, nyam txiv neej/quas puj, has tas nwg yog txiv neej/quas puj, los yog tej yaam kws paub txug nwg caaj ceg, los yog muaj ib los yog thua yaam le kws tau has nuav huv Education Code 200 los yog 220, Penal Code 422.55, los yog Government Code 11135, los yog vim nwg nrug ib tug los yog ib paab tuab neeg kws muaj ib los yog txhua yaam le kws has nuav.

Lub district tseem yuav siv cov qauv rua cov kev has txug cov kev tsi txaus sab lug ndlaws cov teeb meem kws yog vim lub district tsi txwv qhov kws luag has kom cov mivnyuas kawm ntawv tau them, ca nyaj, los yog them lwm yaam nqe rua cov kev moog koom huv cov kev ua huv txuj kev kawm, tsi tsim hab npaaj kom muaj ib txuj kev npaaj kom muaj kev noj qaab nyob zoo rua lub tsev kawm ntawv, hab tsi ua raws le lub xeev los yog tseem fww qeb sab cov kev cai kws tswj kev kawm rua cov laug, cov consolidated categorical aid programs, kev qha ntawv rua cov neeg rig teb chaws, kev qha ua hauj lwm hab xyum ua hauj lwm, kev zov mivnyuas hab kev paab txug kev luj hlub, kev pub zaug mov rua mivnyuas noj, hab cov kev kawm tshwj xeeb.

Muaj kev qha meej txug Cov Qauv Rua Cov Kev Has Txug Cov Kev Tsi Txaus Sab, nrug rua, lub sij hawm kws yuav tau ndlaws kom tav qhov kev tsi txaus sab hab cov kev thov rov moog has dlua, nyob rua huv lub district phau Parent & Student Handbook.

Yog koj muaj lug nug txug Cov Qauv Rua Cov Kev Has Txug Cov Kev Tsi Txaus Sab, koj hu tau rua lub district tug Tuab Neeg Saib Phaab Kev Ua Raws Kev Cai huv Phaab Ntav Tuab Neeg Ua Hauj Lwm ntawm (916) 686-7795.

### **KEV TXWV TSI PUB CIAV-CAIS LOSSIS THAB THIAB, HEM LOSSIS UA KOM NTSYAI, THAB PLAUB, THIAB COV QAUV RAU KEV HAIS KEV TSI TXAUS SIAB TXOG TEJ YAM LI NO**

Lub district yuav tsis ciav-cais lossis cia lwm tus ciav-cais lub district ib tus menyuum vim qhov nws yog lossis lwm tus pom tias nws lub hlwb ruamqauj lossis muaj kev tu-ncua hauv lub cev, yog tub/ntxhais, hais tias nws yog txivneej/pojniam, ua zoo li nws yog txivneej/pojniam. yog haivneeg twg, hom neeg twg, tuaj lub tebchaws twg tuaj, nqaij tawv, cajces, kev ntseeg, nyiam txivneej/pojniam, lub hnuv nyoog, yuav txiv/yuav pojniam lawm los tsis tau, puas tau muaj menyuum, lossis qhov uas nws nrog ib tus lossis ib pab tibneeg uas muaj tej yam li uas hais los saumtoj no. Lub district muaj ib txoj kevcai txwv tsis pub muaj kev ciav-cais uas yog mus raws li tsoomfwv qibsiab txoj kevcai thiab Title IX, thiab tseem txwv tsis pub ib tus menyuum kawm ntawv lossis ib tus neeg hauv lub district thab leejtwg vim nws yog txivneej/pojniam. Muaj kev qhia meej txog lub district txoj kev txwv tsis pub muaj kev ciav-cais, thab, lossis thab vim lwm tus yog txivneej/pojniam nyob rau hauv lub district phau Niamtxiv & Menyuum Kawm Ntawv Phau Ntawvtes (Parent & Student Handbook) thiab muaj nyob hauv lub district lub website.

Cov niamtxiv, menyuum kawm ntawv thiab cov neeg ua haujlwm yuav tau mus qhia rau tus Thawj Xibfwb lossis nws tus neeg sawvcev tamsim yog tias lawv pom tias muaj kev ciav-cais, thab, hem kom ntsyai, thab plaub lossis thab vim lwm tus yog txivneej/pojniam. Cov menyuum kawm ntawv, niamtxiv, cov saib xyuas lossis lwm tus uas muaj muaj lus nug lossis kev ntsawv siab txog lossis xav sau ntawv mus hais kev tsis txaus siab thov xub hu mus rau tus Thawj Xibfwb lossis nws tus neeg sawvcev, tabsis yog nws tseem daws tsis tau koj qhov teebmeem, koj hu tau mus rau tus Lwm-thawj Saib Cheebtsam uas Saib Phab Ntiav Neeg Ua Haujlwm ntawm (916) 686-7795, txog tej yam kev tsis txaus siab uas hais txog lub district ib tus neeg ua haujlwm. Koj hu tau mus rau tus Lwm-thawj Saib Cheebtsam rau PreK-6 Education, ntawm (916) 686-7704 txog tej yam kev tsis txaus siab uas hais txog tus (cov) menyuum kawm PreK-6; thiab koj hu tau mus rau tus Lwm-thawj Saib Cheebtsam rau Secondary Education, ntawm (916) 686-7706 txog tej yam kev tsis txaus siab uas hais txog tus (cov) menyuum uas kawm qib 7-12. Yuav tsis pub muaj kev rov ua phem rau leejtwg vim nws tau qhia txog ib txoj kev ciav-cais, thab, thiab tus neeg uas qhia tuaj lub npe yuav muab zais tsis qhia rau leejtwg li uas ua tau thaum lub sijhawm tabtom tshuaj xyuas txog zaj uas hais txog kev ciav-cais, thab, hem kom ntsyai, thab plaub lossis thab vim lwm tus yog txivneej/pojniam.

Raws li California Education Code (txojcai rau kev kawm ntawv) Section 221.5, tau tso cai rau tus menyuum twg yog xav mus koom rau tej yam kev kawm lossis kev uasi (activities) uas tsuas yog rau pojniam lossis txivneej xwb yeej tau, xws li nyob rau tej pab ua kislas thiab nyob rau kev sis tw, thiab mus siv cov tsev rau pojniam lossis txivneej, txawm yuav muaj sau qhia nyob rau tus menyuum daim record tias yog pojniam lossis txivneej yeej tsi ua cas. Yog muaj lus nug txog qhov kevcai no hu rau koj tus thawj Xibfwb lossis Lwm Thawj Xibfwb.

### **COV QAUV RAU KEV HAIS KEV TSI TXAUS SIAB**

Lub *Elk Grove Unified School District* yog lub uas yuav tau los xyuas kom sawvdaws ua raws li lub xeev thiab tsoomfwv qibsiab cov kevcai thiab kev tswjfwv thiab tau tsim ib cov qauv rau kev hais cov kev tsis txaus siab txog kev ciav-cais, thab, hem kom ntsyai, thiab thab plaub uas suav tias txhaum lub xeev lossis tsoomfwv qibsiab cov kevcai uas tswjfwv cov kev kawm, thiab thiab cov kev tsis txaus siab uas yog vim lub district tsis txwv qhov uas luag hais kom cov menyuum kawm ntawv tau them, cas nyiaj, lossis them lwm yam nqi rau kev mus koom hauv cov kev ua hauv txoj kev kawm.

Lub district yuav siv cov qauv rau kev hais kev tsis txaus siab los daws cov teebmeem uas hais txog kev ciav-cais, thab, hem kom ntsyai, thiab thab plaub hauv lub district cov kev kawm thiab kev ua vim saib raws ib tus neeg haivneeg, hom neeg, nqaij tawv, cajces, tuaj lub tebchaws twg tuaj, yog pawg neeg twg, lub hnuv nyoog, kev ntseeg, yuav txiv/yuav pojniam lawm los tsis tau lossis puas tau muaj menyuum, lub hlwb ruamqauj lossis kev tu-ncua hauv leb cev, yog txivneej/pojniam, txivneej/pojniam, nyiam txivneej/pojniam, hais tias nws yog txivneej/pojniam, lossis tej yam uas paub txog nws cajces, lossis muaj ib lossis tshaj yam li uas hais no hauv Education Code 200 lossis 220, Penal Code 422.55, lossis Government Code 11135, lossis vim nws nrog ib tus lossis ib pab tibneeg uas muaj ib lossis tshaj yam li uas hais no.

Lub district tseem yuav siv cov qauv rau kev hais kev tsis txaus siab los daws cov teebmeem uas yog vim lub district tsis txwv qhov uas luag hais kom cov menyuum kawm ntawv tau them, cas nyiaj, lossis them lwm yam nqi rau kev mus koom hauv cov kev ua hauv txoj kev kawm, tsis tsim thiab npaj kom muaj ib txoj kev npaj kom muaj kev cobphum rau lub tsev kawm ntawv, thiab tsis ua raws li lub xeev lossis tsoomfwv qibsiab cov kevcai uas tswj kev kawm rau cov laus, cov consolidated categorical aid programs, kev qhia ntawv rau cov neeg khiav tebchaws, kev qhia ua haujlwm thiab xyaum uas haujlwm, kev zov menyuum thiab kev pab txog kev lojhlub, kev pub zaubmov rau menyuum noj, thiab cov kev kawm tshwjxeeb.

Muaj kev qhia meej txog Cov Qauv Rau Kev Hais Kev Tsis Txaus Siab, nrog rau, lub sijhawm uas yuav tau daws kom tas qhov kev tsis txaus siab thiab cov kev thov rov mus hais dua, nyob rau hauv lub district phau Parent & Student Handbook. Yog koj



muaj lus nug txog Cov Qauv Rau Kev Hais Kev Tsis Txaus Siab, koj hu tau rau lub district tus Neeg Saib Phab Kev Ua Raws Kevcai hauv Phab Ntiav Neeg Ua Haujlwm ntawm (916) 686-7795.

### EGUSD Opt Out Forms

For the opt out form in English, click [HERE](#)

For the opt out form in Spanish, click [HERE](#)

For the opt out form in Hmong, click [HERE](#)

